

68 South Service Road, Suite 100 Melville, NY 11747 631-465-2175 employment@zerobelowtrucking.com

Memorandum

To:All EmployeesFrom:Zero Below Trucking Corp.Subject:Slip and Fall Course

Effective immediately, each employee is required to complete the Mandatory **Slip and Fall Course** on iTrainStation website https://www.itrainstation.com/itrain/home.

You will automatically be enrolled in this course upon start of employment. You need to provide your full email address on your employment application. Once you are registered, you will be sent a link to log in and create your account.

After you have completed the course, you must past the quiz with 80% and above to be in compliance. You will receive a Certificate of Completion which must be emailed to our office to <u>employment@zerobelowtrucking.com</u>.

If you already have a current SST or Slip and Fall certificate, please forward us a copy. You will not be required to complete this course.

Thank you,

Daniel Hunter

Chief Operating Officer